

Beck Primary School

CHARGING AND REMISSIONS POLICY 2025-2027



Beck Primary School is a proud member of Cascade Multi-Academy Trust



Charging and Remissions Policy

Plan of Administration	
Version	3
Date	February 2026
Responsibility for the Plan	School Business Manager
Approved by	Governors
Date of review	February 2027

Sections 449-462 of the Education Act 1996 sets out the law on charging for school activities in schools maintained by Local Authorities in England.

The information below details charging and remissions for Beck Primary School which are subject to review each year or following any change.

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Educational Visits

Key stages are allocated a budget at the start of each financial year to subsidise the cost of educational visits. We aim for the cost of visits to be completely met by this allocated budget. However, where the cost of the visit is not fully subsidised by school, parents/carers may be asked to make a voluntary contribution. No child is excluded from taking part in an activity because their parents/carers are unwilling or unable to pay. Pupils in receipt of Pupil Premium are subsidised from the Pupil Premium Grant. We reserve the right to cancel any activity for which suitable funds have not been raised.

Cascade Academy Trust is proud of its policy that no family has to contribute for trips and visits, other than residential. This demonstrates our commitment to equity and inclusion, ensuring EVERY child accesses all opportunities provided without placing any financial pressure on families.

Residential Visits

Children in Year 3 and Year 6 attend residential visits on a voluntary basis and a charge is made for board and lodging. Visits are subsidised for all pupils by the relevant curriculum area budgets and children in receipt of Pupil Premium are subsidised from the Pupil Premium Grant. Parents will be provided with the cost for educational visits in advance and the school will support payment plans.

Classroom Activities

Classroom activities are resourced from within the school budget and no charge is made for activities relating directly to the national curriculum. Parents who have indicated in advance that they wish their child to take home the finished product (e.g. cooking, craft) may be asked to cover the cost of materials/ingredients.

Breakfast Club

Breakfast Club runs from 8am to 8.45am each morning (Monday to Friday) and the charge is £3 per child per day. This covers the cost of childcare and children are provided with a selection of breakfast items. Breakfast club must be booked and paid for in advance using the School Gateway app. The school office can provide support to set up and use the app.

After School Club

After School Club (ASC) runs from the end of the school day until 6pm. ASC is based in the dining room and provides after school activities and a snack. The charge is £8 per child per day. The After School Club is staffed by Beck Primary School's teaching assistants. After School Club must be booked and paid for in advance using the School Gateway app. Bookings must be made in advance or by 9.30am on the day to ensure adequate staffing.

A late charge of £1 per minute after 6pm is chargeable for late collections. This is to cover the additional staff costs required to supervise children who are waiting to be collected after 6pm.

School Milk

Milk is provided to school each day under Sheffield City Council's contract. Milk must be ordered at the end of each term for the following term at a cost of 16p per day. Children who are entitled to free school meals, and children under the age of 5 at the end of each term, are also entitled to free milk and no charge is made to parents/carers of these children.

School Lunches

Beck Primary School runs its own catering department and provides meals daily from its school kitchen on a 3 weekly menu rota. A charge of £2.95 per meal per day (£14.75 per week) is made to all children except those who are entitled to free school meals. School meals should be paid for in advance using the school gateway app. Outstanding debts are followed up by the office on a weekly basis. Parents may be reminded of outstanding amounts by letter, text, phone call or in person in the school office. If a debt reaches £20, parents are advised that their child may no longer receive school meals until the debt is paid off and a home packed lunch must be provided.

Uniform

All children are expected to wear school uniform inline with the uniform policy. Uniform does not need to bear the school logo and can be purchased from supermarkets. Our official supplier for uniform with the school logo is Logo Leisurewear orders can be made online and delivered free of charge to school or directly to home for a fee. The school are able to support families with pre loved uniform please contact the school office or email [**prelovedschooluniform@beckprimary.co.uk**](mailto:prelovedschooluniform@beckprimary.co.uk)

Lettings

In the event of a request by an external provider to use school land or buildings, a request form is sent to the provider and, if approved, a letting agreement is made between the school and the provider. This sets out the conditions of the letting, including any charges that may be levied. Lettings to local groups for the benefit of children are usually made at a nil charge other than any charge to cover the cost of caretaking, cleaning etc. which the school may incur as a result of the letting.

Nursery Places and additional sessions

Beck Primary School's nursery has a 104-place provision for 3-year-old and a 32 place 2-year-old Nursery

(Little Beck). Both are usually fully subscribed by Free Early Learning (FEL) places. In the event that spare places become available or the school agrees to additional allocations for a particular child, a charge will be made to the parent/carer or relevant body, based on the Local Authority's funding rates. The cost for an additional 3-hour nursery session is £15.30 (£5.10 per hour). An invoice will be provided to the parent/carer.